

MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

DETAILS OF THE MEETING

Ref No: RKU/IQAC/20/08/02

Date: 04.08.2020

To,
Members,
IQAC Cell,
RK University.

Respected Members of IQAC Cell,

I would like to invite you for the upcoming meeting of the IQAC Cell of RK University. I hope that you will be able to attend this meeting and help us in deliberating the matters mentioned in the agenda items.

Looking forward to meeting you for fruitful discussions.

Meeting Details:

Date : August 10, 2020, Monday


Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

Agenda Items:

- | | |
|------------------------------|---|
| <u>Agenda Item 1:</u> | Approval of the minutes of the previous meeting. |
| <u>Agenda Item 2:</u> | Review of refund policy. |
| <u>Agenda Item 3:</u> | B.SC. Agricultural program approval |
| <u>Agenda Item 4:</u> | MOOCS and external Skill development programs |

Agenda Item 5: Promotion of innovation culture


Dr. Nilesh Kalani
Director- IQAC
RK University



MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

ATTENDANCE SHEET

Ref No: RKU/IQAC/20/08/03

Date: 10.08.2020

Sr. No	Executive	Designation	Member Category	Signature
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson	
2	Mr. Mohit Patel	Vice President, RK University	Member	
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member	
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member	
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member	
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member	
7	CA Hitesh Popat	Finance Officer, RK University	Member	
8	Dr. Reena Patel	Professor, School of Management, RK University	Member	
9	Mr. Bharat Asodariya	Assistant Professor, School of Engineering	Member	
10	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member	
11	Mr. Nirav Patel	Owner, Nirav Industries	Member	
12	Mr. Siddharth Patel	Alumni, RK University & Owner, Soham Food Products	Member	
13	Dr. Nilesh Kalani	Director, IQAC & Professor School of Engineering	Member Secretary & Coordinator	

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Date: 10.08.2020

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Time : 02:15 pm

Venue : PIAGET, School Of Engineering, RK University Campus, Rajkot

A Meeting of the IQAC was held in presence of the following Executives:

Sr. No	Executive	Designation	Member Category
1	Prof. (Dr.) T.R. Desai	Provost, RK University	Chairperson
2	Mr. Mohit Patel	Vice President, RK University	Member
3	Dr. Ashish Tanna	Associate Professor, School of Science	Member
4	Dr. Amit Sharma	Deputy Director, School of Physiotherapy	Member
5	Dr. Chetan Detroja	Associate Professor, School of Pharmacy	Member
6	Dr. Chintan Rajani	Assistant Professor, School of Management	Member
7	CA Hitesh Popat	Finance Officer, RK University	Member
8	Dr. Reena Patel	Professor, School of Management, RK University	Member
9	Mr. Bharat Asodariya	Assistant Professor, School of Engineering	Member
10	Dr. Samir Atara	Associate Professor, School of Pharmacy	Member
11	Mr. Nirav Patel	Owner, Nirav Industries	Member

12	Mr. Siddharth Patel	Alumni, RK University & Owner, Soham Food Products	Member
13	Dr. Nilesh Kalani	Director, IQAC & Professor School of Engineering	Member Secretary & Coordinator

Agenda Item 1:

Approval of the minutes of the previous meeting.

Dr. Nilesh Kalani gave the confirmation of the minutes of the previous meeting held on 12 May 2020. The minutes of the meeting of 12 May 2020 were read and confirmed.

Agenda Item 2:

Review of refund policy.

With respect to the current pandemic situation, discussion was done to finalize the refund policy for tuition fees, hostel fees and transportation fees after physically starting of Institutions and hostels, based on guidelines provided by the Government.

Agenda Item 3:

B.SC. Agricultural program approval

As per letter received from Agriculture, Farmers Welfare and Co operation Department of Government of Gujarat (Ref. JKV - 13 2019 -709 - ka - 2, Dated : 24/07/2020), University got the approval to run the Bachelor of Science (Agriculture) program on successfully fulfilment of ICAR norms based on the inspections and evaluation carried out by the various regulatory bodies of Government of Gujarat.

Agenda Item 4:

MOOCS and external Skill development programs

Review of current status of participation of students and staff members in various MOOCs and external skill development programs was done. It was decided to encourage students and staff members to participate in MOOCs offered by Swayam, Coursera, edX, NPTEL and such other learning platforms.

Agenda item 5:

Promotion of innovation culture

A discussion was done about promoting the culture of innovation at the university campus. Status of patents filed by the students and staff members of university was reviewed



Dr. Nilesh Kalani
Director- IQAC
RK University



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ACTION TAKEN REPORT

Ref No: RKU/IQAC/20/08/03

Date: 10.08.2020

1. Approval of the minutes of the previous meeting sanctioned
2. It was decided to finalize the refund policy for tuition fees, hostel fees and transportation fees after physically starting of Institutions and hostels, based on guidelines provided by the Government.
3. As per letter received from Agriculture, Farmers Welfare and Co operation Department of Government of Gujarat (Ref. JKV - 13 2019 -709 - ka - 2, Dated : 24/07/2020), University got the approval to run the Bachelor of Science (Agriculture) program on successful fulfillment of ICAR norms.
4. It was decided to encourage students and staff members to participate in MOOCs offered by Swayam, Coursera, edX, NPTEL and such other learning platforms.
5. Status of patents filed by the students and staff members of university was reviewed.
6. Next IQAC meeting is scheduled on 01/10/2020.



Dr. Nilesh Kalani
Director- IQAC
RK University

